

**APPENDIX H
DESIGN ADVISORY PROCESS**

- (a) The Design Advisory Process (DAP) is the process by which the City of Vancouver will provide comments with regard to the design and urban integration of the Stations included in the Broadway Subway Project. The DAP applies to above ground portions of the Stations, including Station entrances, adjacent Station Plazas and emergency egress and ventilation locations at grade. The DAP does not apply to below grade portions of the Stations.
- (b) The DAP simulates the City of Vancouver development permit process, and takes into consideration City policies and guidelines, as well as the public engagement program. The DAP does not apply to integrated, associated or adjacent development, and is separate from any development permit requirements related to adjoining development or over-build of Stations by non-transit development.
- (c) The steps of the DAP to be followed by Project Co are described below. *Note: Station designs which have previously been reviewed by the City's Urban Design Panel or the City's Development Permit Board will not be required to undertake further panel or board review where the design has not substantially changed.*
1. Initiating Station Design Submission(s) #1: Project Co will submit a preliminary design for each Station to the City of Vancouver, with copies to the Province. Project Co may make a single Initiating Station Design Submission #1 with all Stations included, or Project Co may make a separate submission for each Station or for groups of Stations. Project Co will prepare the preliminary Station designs based on the technical requirements set out in the Project Agreement. Project Co will prepare the Initiating Station Design Submission(s) to include content equivalent to a City of Vancouver Preliminary Development Permit Application. The submission(s) will address the architectural intent for each Station and the approach to urban integration of the proposed facilities. The Initiating Station Design Submission(s) will initiate the formal steps of DAP, and will occur prior to and/or concurrent with the ATPC application for the Station(s).
 2. Public Open House(s) #1: Project Co will, in collaboration with the City of Vancouver, and the Province, host a public open house for each Station. Project Co may include all Stations in a single public open house #1 or may host separate public open houses #1 for each Station or for groups of Stations. The intent of the public open house(s) is to inform the public of the proposed Station designs and to obtain public comment on the Station designs. Project Co will be responsible for collating all comments received at the public open house(s) and will provide a public

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engagement report summarizing public comment on the designs of all Stations, with all comments received provided in an appendix to the report.

3. Urban Design Panel(s) #1: The City of Vancouver Urban Design Panel will review the Initiating Station Design Submission(s) and public engagement report developed by Project Co in steps 2 and 3 above and provide comments and observations to Project Co, the Province and City of Vancouver staff.
4. City Review(s) #1: City staff will determine the City review process including if any of the Stations require review by the City's Development Permit Board, and City staff will provide advisory comments and observations to the project team. City of Vancouver staff will review the Initiating Station Design Submission(s) as well as the materials provided in steps 2 and 3 above and any input from the City's Development Permit Board, as applicable, and will prepare a report summarizing all advisory comments to the Province and Project Co. The City will complete steps 3 and 4 within 20 Business Days from the date the City receives the public engagement report from Project Co under step #2.
5. Station Design Submission(s) #2: Project Co will submit updated Station Designs to the City of Vancouver, with copies to the Province. Project Co may make a single Station Design Submission #2 with all Stations included, or Project Co may make a separate submission for each Station or for groups of Stations. Project Co will prepare the submission(s) to include content equivalent to the City's Development Permit Application, and such that the submission(s) responds to any advisory comments on the Initiating Station Design Submission(s) provided by the City of Vancouver.
6. Public Open House(s) #2: Project Co will, in collaboration with the City of Vancouver, TransLink and the Province, host a public open house for each Station. Project Co may include all Stations in a single public open house #2 or may host separate public open houses #2 for each Station or for groups of Stations. The intent of the public open house(s) is to inform the public of the proposed Station designs. Project Co will provide a public engagement report summarizing public comment on the designs of all Stations, with all comments received provided in an appendix to the report.
7. Optional Urban Design Panel(s) #2: If significant change has been made from the Initiating Design Submission(s) # 1 to the Station Design Submission(s) #2, and

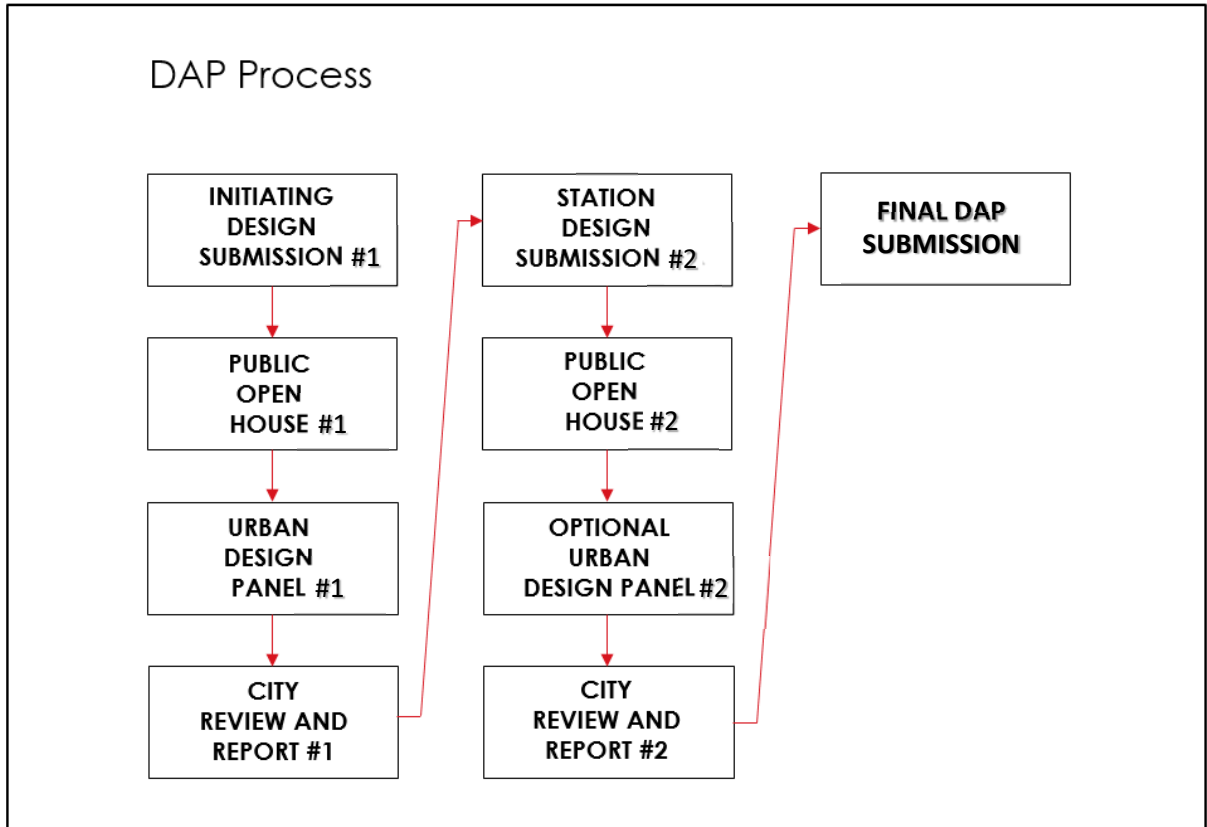
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- subject to the agreement of the Province and the City, the City of Vancouver Urban Design Panel will review the material developed by Project Co in steps 5 and 6 and provide comments and observations.
8. City Review(s) #2: City staff will determine the City review process including if any of the Stations require review by the City's Development Permit Board, and City staff will provide advisory comments and observations to the project team. City of Vancouver staff will review the Station Design Submission(s) #2 as well as the materials provided in steps 6 and 7 above and any input from the City's Development Permit Board, as applicable, and will prepare a report summarizing all advisory comments to the Province and Project Co. The City will complete steps 7 and 8 within 20 Business Days from the date the City receives the public engagement report from Project Co under step #6.
 9. Final DAP Submission: Project Co will submit a Final DAP Submission that includes:
 - a) Project Co's final DAP Station design drawings; and
 - b) a formal report (the "**Final DAP Report**") which documents the disposition of all formal advisory comments received from the City.

At minimum, Project Co's final DAP Station design drawings will fulfill the submission requirements set out in the DAP Submission Checklist provided below.

Project Co will submit the Final DAP Submission to the Province's Representative for acceptance under the Consent Procedure. The DAP will be considered complete when the Province has accepted the Final DAP Submission under the Consent Procedure.

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DAP Submission Checklist

- 1.1. Fully dimensioned Site Plan including:
 - 1.1.1. north arrow;
 - 1.1.2. location of all structures and buildings;
 - 1.1.3. setbacks;
 - 1.1.4. access to loading and parking;
 - 1.1.5. ventilation grilles and/or structures;
 - 1.1.6. site furnishings;
 - 1.1.7. above grade emergency exit structures;
- 1.2. Context Plan showing the relationship of the proposed buildings to surrounding development at front, rear and sides ;
- 1.3. Dimensioned Floor Plans of the Station headhouse and at-grade ancillary facilities showing:
 - 1.3.1. any roof ancillary functions structures;
 - 1.3.2. general arrangement of internal entry level functions;
 - 1.3.3. all door, and extent of exterior glazing locations and types if known;
 - 1.3.4. ventilation structures and grilles;
 - 1.3.5. above grade emergency exit structures;
 - 1.3.6. where applicable, public art locations(s);
 - 1.3.7. dimensions to property lines;
- 1.4. Elevations showing:
 - 1.4.1. all sides of the structures;
 - 1.4.2. finishes , colours and materials;
 - 1.4.3. elevation of each exterior element, including overall building height;
 - 1.4.4. door and window sizes and locations;
 - 1.4.5. weather protection;
 - 1.4.6. fencing and/or screening;
 - 1.4.7. longitudinal and Cross Sections;
 - 1.4.8. floor and roof elevations;
- 1.5. Station Plaza Plan(s) showing:
 - 1.5.1. paving, signage, furniture, enclosures, trees and planting, including colours and materials;
 - 1.5.2. where applicable, public art location(s) and types if known;
 - 1.5.3. relationship to City of Vancouver on-street improvements ;
 - 1.5.4. transit related structures such as bus stops and shelters;
 - 1.5.5. where applicable, integration of AARUs, ventilation and exit structures.