



Innovative Legal Solutions LLP

Report of the Fairness Reviewer

Introduction

I was retained as the Fairness reviewer of the Kamloops Cancer Centre Project. In that role I observed the whole of the procurement process to ensure that it was conducted fairly and in accordance with the processes set out in the Request for Proposals ("RFP").

I reported previously on the Request for Qualifications which lead to the identification of the proponents for participation in the RFP. The Evaluation Committee has now completed its review of the technical and financial submissions received in the RFP and will be reporting to the Project Board. This is my final report on the RFP process.

RFP

I attended three collaborative meetings with each of the two proponents as well as numerous special topic meetings. I monitored and reviewed the Requests for Information ("RFIs") received from the proponents and the Authority's response to those requests. I was included in any discussions within the Project team that resulted in amendments to the statement of requirements and the draft contract. I was consulted by the Project team concerning any potential issues which might give rise to a fairness issue.

In my opinion all interactions with the proponents and the provision of information through the RFI process was conducted in accordance with the RFP and in a manner that was fair to both proponents.

Evaluation

I was provided with the Evaluation Manual at the outset of the RFP and given the opportunity to provide comments.

Orientation sessions were conducted for all evaluators, advisors and evaluation Committee members which I attended and during which the evaluation process to be followed and the criteria to be applied were fully explained to the team members. This orientation included an explanation of my role as the Fairness Reviewer and the need for the evaluation to be conducted fairly.

I was provided full access to the technical submissions received and I attended the evaluation team consensus meeting, the scored elements meetings, and the Evaluation Committee meetings. The members of these committees discussed the proposals in detail and were very mindful of the need to conduct a fair evaluation.

I also attended the evaluation meetings for the financial submissions, the consensus meeting and the meeting which reported to the Evaluation Committee.

Based on my observations the Evaluation Committee was keenly aware of the need to conduct its review in a fair manner and when potential concerns about fairness were raised, I was consulted.

I am satisfied that the evaluation was conducted in a complete and robust manner, fully in accordance with the requirements of the RFP and evaluation manual. The evaluation in my view was conducted fairly and without bias or favour towards any proponent.

Conclusion

Based on my observations, the Project team discussed as necessary and instructed itself appropriately on all matters of fairness. I have no hesitation in saying that the whole of the procurement process leading to the recommendation to the Project Board was conducted in a fair and reasonable manner and fully in accordance with the processes set out in the RFP.

Signed at Vancouver March 24, 2025.

A handwritten signature in blue ink, appearing to read 'J. Hand', is positioned above the printed name.

Jeffrey Hand
Fairness Reviewer