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December 12, 2014

**Miroslava Kubikova, MBA**  
Project Director  
**partnerships British Columbia**  
*miroslava.kubikova@partnershipsbcc.ca*

**Re: Penticton Regional Hospital Patient Care Tower  
RFQ #6544**

I was appointed Fairness Advisor for the procurement process on this project in August 2014. In that capacity I was assigned to monitor the procurement process in both the Request for Qualifications (“RFQ”) and Request for Proposals (“RFP”) stages. This report constitutes my report on the RFQ process.

In my role as Fairness Advisor during the RFQ process either I or my alternates, Stephen Berezowskyj or Scott Brearley performed the following services:

1. Review of the RFQ and evaluation documentation;
2. Attend in person or by telephone conference the following meetings:
  - (a) Evaluation Orientation;
  - (b) Introductory Meeting for Proponents;
  - (c) Services Team meetings;
  - (d) Meetings to consider and approve RFCs;
  - (e) Respondent Team Lead Evaluation Team meeting;
  - (f) Services Team Consensus meeting;
  - (g) Consensus meeting of Respondent Team Lead;
  - (h) Financial Evaluation Team Consensus meeting;
  - (i) Consensus meetings of Evaluation Committee; and

- (j) Worksheet Review meetings.
3. Monitoring correspondence exchanged between and amongst the Evaluation Committee members and PartnershipsBC and between PartnershipsBC and the Proponents.

Based on my observations and review of the documentation and reports made available to me, I am satisfied that the procurement process during the RFQ phase of this project adhered to the RFQ Guidelines, was fully transparent and was conducted in a robust manner without bias being shown to any one or more of the Proponents. In short, I found the process to be fair. Additionally, it was clear to me that the Evaluation Committee and representatives from PartnershipsBC were keenly aware of the need to abide by fairness principles and demonstrated an heightened ability to do so.

Respectfully submitted,

A handwritten signature in black ink, consisting of a large, loopy 'J' followed by a series of smaller, more intricate loops and a final flourish.

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John R. Singleton, Q.C.

Dated: December 12, 2014