

Residential Care and Assisted Living Capacity Initiative

Request for Proposals Number: P4-RFP-074

ADDENDUM FOUR

Issued: March 10, 2006

1. Part 1 of 2 Residential Care Component, page 12, Section 2.5 Admission Procedure

Delete "over the entire" from the last line of the section.

2. Part 1 of 2 Residential Care Component, Section 5.5.1.2, 2. Human Resources and Staffing Plan

Add to the end of the first paragraph "RN staff coverage must be provided on site 24 hours a day 7 days a week."

3. Part 1 of 2 Residential Care Component, Section 5.5.2.2, 3. References

Delete "b. The Community Access Coordinator of an existing facility, if applicable;"

4. Part 1 of 2 Residential Care Component, Appendix 7, Section 3 Complex Care Clients Who Have Dementia

Delete from the first paragraph "but not daily nursing care".

5. Part 1 of 2 Residential Care Component, Appendix 7

Add the following as Section 4

4. Geriatric Mental Health Clients

These are elderly clients with chronic mental health issues who will benefit from a residential care setting. Chronic mental illness may include, but is not limited to, bipolar disorder, schizophrenia, Pick's Disease, alcohol-related dementia, personality disorder, and disinhibited behaviors.

Individualized care plans will be developed for each resident with established goals evaluated on a regular basis. Staff will use a combination of modeling, support, encouragement, and education to ensure maximum independent functioning for each resident. Design features should consider

appropriate responses to potential behaviors / conditions such as careless smoking, sexual acting out, poor self-care and hygiene, aggression, elopement, and low tolerance for stimulation.

6. Part 1 of 2 Residential Care Component, Section 5.11 Overall Comment on RFP Process, and Evaluation Process.

In line 6 of the first paragraph replace "specimen Agreements" with "RCSA".

7. Part 1 of 2 Residential Care Component, Appendix 4 "Residential Care Service Agreement"

Replace Schedule "D" Insurance Requirements of the Residential Care Service Agreement with the new Schedule "D" Insurance Requirements attached.

SCHEDULE D

INSURANCE REQUIREMENTS

1. If the Service Provider is covered by the Health Care Protection Program of the Province (“HCPP”), then the Service Provider will provide, maintain and pay for any insurance it is required to provide by Applicable Law and which it, acting reasonably, considers necessary to cover any risks that it may assume as a result of entering into this Agreement, providing the Services, owning and operating the Facility and otherwise carrying on its business.
2. If the Service Provider is not covered by HCPP, then the Service Provider will, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurance with insurers licensed in British Columbia and in forms and amounts acceptable to the Authority:
 - (a) **Automobile Liability** on all vehicles owned, operated or licensed in the name of the Service Provider, in an amount no less than \$5,000,000.
 - (b) **Comprehensive General Liability** in an amount not less than \$5,000,000 inclusive per occurrence, insuring against third party bodily injury, personal injury and/or property damage. The Service Provider will add the Authority as an additional insured under this policy. Such insurance will include, but not be limited to:
 - (i) Product and Completed Operations Liability;
 - (ii) Owner’s and Contractor’s Protective Liability;
 - (iii) Blanket Written Contractual Liability;
 - (iv) Contingent Employer’s Liability;
 - (v) Personal Injury Liability;
 - (vi) Non-Owned Automobile Liability;
 - (vii) Cross Liability;
 - (viii) Employees (and if applicable, Volunteers) as Additional Insureds;
 - (ix) Broad Form Property Damage; and
 - (x) if applicable, Tenant’s Legal Liability in an amount adequate to cover a loss to premises of the Authority occupied by the Service Provider.
 - (c) **Professional Liability** in an amount not less than \$5,000,000 inclusive, per occurrence insuring the Service Provider against liability resulting from errors and omissions in the performance of Services under this Agreement.

- (d) **Property Insurance** on an all risk basis in respect of the Facility and any contents thereof providing coverage with a limit not less than the full replacement value thereof.
 - (e) **Boiler and Machinery Insurance** on a broad form basis covering all insurable objects located in the Facility with coverage for any one occurrence or claim of not less than the full replacement value of the Facility and any contents thereof.
3. The Service Provider will provide the Authority with evidence of all required insurance prior to the commencement of the Services and thereafter, within 30 days following each anniversary of such commencement date. Evidence of the insurance coverage noted in Section 2 of this Schedule D will be in the form of the certificate of insurance attached as Schedule "D-1" (or, if the Service Provider is covered by HCPP, will be in the form of written confirmation of such coverage in a form satisfactory to the Authority).
 4. All of the Service Provider's insurance, including HCPP insurance, will be endorsed to provide the Authority with 30 days prior written notice of cancellation.
 5. The Service Provider hereby waives all rights of recourse against the Authority with regard to damage to the Service Provider's property.
 6. The Service Provider will comply with the *Workers' Compensation Act* and in particular will obtain and maintain during the Term the necessary coverage for the Service Provider's employees, and will, upon request by the Authority provide particulars of such coverage.

SCHEDULE "D-1"

FORM OF INSURANCE CERTIFICATE

[NOTE: TO BE ATTACHED]