

## ATTACHMENT 2 TO APPENDIX 4E

**Table 1 Housekeeping and Waste Management Services**

Without limiting the requirements of the Schedule 4 [Services Protocols and Specifications] and this Appendix, Housekeeping and Waste Management Services includes the following:

Elements	Requirements
1.1 General Cleaning Requirements	<ul style="list-style-type: none"> <li>(a) All patient/resident rooms, staff areas and supporting areas, daily, routine, discharge/transfer and special cleaning</li> <li>(b) All critical care areas</li> <li>(c) All isolation rooms cleaning (daily, routine, discharge/transfer and special cleaning)</li> <li>(d) Prepare all rooms after patient/resident discharges &amp; transfers (includes stripping, making beds, stocking unit and blueware, removal of dirty linen to collection areas, transport of beds and equipment)</li> <li>(e) Remove all blue-ware from rooms and transport to collection/process cleaning areas</li> <li>(f) All washrooms/showers/tub areas and replenish supplies to meet frequency demands</li> <li>(g) All sinks and hand washing areas and replenish supplies to meet frequency demands</li> <li>(h) All stretchers, beds, routine and cycle cleaning of frames and all type of mattresses. Exchange of old mattresses with new mattresses provided by the Authority when required</li> <li>(i) All isolates (incubators), bassinets, baby warmers, crib hoods, labour/maternity birthing beds and all associated patient equipment</li> <li>(j) All patient medical related equipment including I.V. poles and pumps, suction and oxygen units, autoclaves, tractions</li> <li>(k) All patient/resident related equipment &amp; furnishings including wheelchairs, commodes and walkers. Move furniture or equipment.</li> <li>(l) All paediatric unit toys, doll / play houses, etc.</li> <li>(m) All linen hampers and garbage waste containers and garbage waste transport units</li> <li>(n) All supply carts stored on unit, storage shelves and frames including: isolation, crash, lakeside and medication carts (must be coordinated with the units)</li> <li>(o) All bathing tubs (i.e. Century &amp; Arjo Tubs) at end of day including routine disinfection of jets and plumbing</li> <li>(p) All staff refrigerators and unit appliances, including all food microwaves</li> <li>(q) All medical refrigerators provided the Authority has emptied them of all medication following reasonable notice from Project Co of the scheduled cleaning of such refrigerators</li> <li>(r) All offices, office furniture, phone, computer screens, oscillating fans</li> <li>(s) Remove all patient trays/dishes and all unit dining room tables shortly after each meal</li> </ul>

Elements	Requirements
	<ul style="list-style-type: none"> <li>(t) All silk plants in common areas.</li> <li>(u) All elevators, including doors, floors, vents and tracks</li> <li>(v) All main lobbies, corridors and stairs</li> <li>(w) All seasonal areas and patios</li> <li>(x) All exterior and interior glass &amp; windows, including screens</li> <li>(y) All window coverings, PVC blinds, shower curtains. Exchange cubicle, window and shower curtains</li> <li>(z) Provide carpet &amp; upholstery cleaning programs (extracting/bonnet/spot /vacuum)</li> <li>(aa) Provide comprehensive floor care programs (scrub/polish/topcoat/strip/finish)</li> <li>(bb) Move furnishing &amp; equipment from rooms when performing special cleaning. Provide office moves, room set-ups. Provide furniture and equipment disposal to soiled holding and collection areas on the CWHC Campus</li> <li>(cc) Provide spills clean of body fluids/water/general fluids. May include small chemical spill as per Facility protocol</li> <li>(dd) Cleaning of the immediate area (up to 10 metres) outside each entrance of the Facility, including entrance/exit areas, exterior walkways, patios/seasonal areas, loading docks/waste collection points, glass, doors, ledges and sills, garbage cans, benches, seating areas and concrete walkways, routine exterior window cleaning of ground floor glass, entrances and exits into the parkades and parking lots and the power washing of concrete walkways. Remove waste, empty ashtrays and sweep.</li> <li>(ee) Cleaning of, and debris removal from, the underground parking areas</li> </ul>
1.2 Waste Management Services:	<ul style="list-style-type: none"> <li>(a) Collect waste from all rooms and corridors and transport to the soiled holding and collection areas within the Facility</li> <li>(b) Collect biomedical, chemical, pharmaceutical, cytotoxic and radiological waste &amp; transport to the soiled holding and collection areas within the Facility</li> <li>(c) Collect recyclables &amp; transport to the soiled holding areas within the Facility and the collection areas on the CWHC Campus</li> <li>(d) Transport all waste /recyclables using defined transport routes only and prepare material for disposal and/or collection by the Authority</li> <li>(e) Clean containers or carts used for transport of all waste streams, except biohazardous waste receptacles</li> <li>(f) Label/weigh/track all Biomedical Waste and provide waste reports</li> <li>(g) Replace all sharps containers when full to the lesser of ¾ full or the fill line</li> <li>(h) Removal of non-functioning equipment and furniture and transport to the soiled holding areas within the Facility and the collection areas on the CWHC Campus</li> </ul>
1.3 Miscellaneous Services:	<ul style="list-style-type: none"> <li>(a) Provide room setups for conference rooms/classrooms/meeting rooms/display areas and provide clean-up and reset of the rooms/areas between meetings and at the end of the day</li> </ul>

Elements	Requirements
	<ul style="list-style-type: none"> <li data-bbox="641 247 1450 338">(b) Collect all soiled linens and deliver such linens to the soiled holding and collection areas within the Facility for removal from the Facility by the Authority</li> <li data-bbox="641 352 1036 380">(c) Provide odour control program</li> <li data-bbox="641 394 1450 516">(d) Launder cleaning cloths and mops offsite (such laundry may be carried out onsite provided that Project Co is able to provide a method for industrial cleaning that is approved by infection control representatives of the Authority)</li> <li data-bbox="641 531 1450 621">(e) Report all Facility conditions that affect the cleaning operation, present as a safety hazard, or is detrimental to the image of a visually pleasing environment</li> <li data-bbox="641 636 1019 663">(f) Deliver seasonal decorations</li> <li data-bbox="641 678 1450 732">(g) Collect and deliver lost and found articles to the Authority's security department or as otherwise directed by the Authority</li> </ul>